

**NORTHAMPTON BOROUGH COUNCIL**

**CAR BOOT SALES POLICY**

To operate from 1<sup>st</sup> January 1998

(1) Frequency, Size and number of events

No more than 12 car boot sales or similar events (“events”) may be held on any one site per year, with at least 14 days between each event. Organisers should ascertain whether planning permission is required. Each event shall be limited to not more than 200 pitches.  
(amended February 2013)

(2) Notification

The Council shall be notified at least 14 days in advance that an event is to take place by the charity, charities or philanthropic non-profit making bodies by whom the event is to be held.

(3) Duration of Events

Events in residential areas shall not commence before 8.00am and shall finish no later than 4.00pm with a maximum duration of four hours.

(4) Advertising of Events

Where events are to be advertised (by press notices, posters or leaflets for example) there shall be stated in such statements “No traders allowed” (to make it clear that the events are for the public and that traders are excluded) and the name or names of the charity, charities or philanthropic non-profit making bodies organise the event.

(5) Parking

Organisers shall ensure that people attending the event park within the site and/or arrange for convenient off street parking elsewhere. In addition, there shall be stewards to supervise parking.

(6) On Site Notices

On site notices shall be displayed at the entrance to the event with the words “No traders allowed” and the name or names of the charity, charities or philanthropic non-profit making bodies organising the event.

(7) Person Responsible

There shall be at least two people, readily identifiable, on the site at all times during an event to liaise with Council officers and other if necessary.

(8) Compliance with Statutory Provisions

Organisers and landowners shall comply with all relevant statutory provisions and in particular ensure that no flyposting takes place and remove any advertisements and signage immediately after the event including any that appear in breach of this condition.

(9) Insurance

Organisers shall hold public liability insurance in the sum of at least £2,000,000 and produce the policy and receipt for inspection to Council officers on demand.

(10) Commercial Traders

Sales shall be limited to second hand goods no longer required by the private seller. Commercial and other traders shall not be allowed to take part. A trader is a person who buys goods for resale. One commercial refreshment stand per 50 pitches is permitted solely to provide refreshments for persons attending the event to consume on site.

(11) Proceeds

All proceeds, other than expenses not exceeding a maximum of 25% of the gross income from the event, shall be used for charitable or other philanthropic purposes.

(12) Form of Account

Organisers shall return the Form of Account (supplied by the Council) duly completed to the Council within 28 days of each event.

(13) Inspection of Accounts

Organisers shall make all accounts available for inspection by Council officers on demand.

(14) Emergency Access

Adequate access to and within the site shall be maintained for use by emergency services vehicles.

(15) Entry by Officers

All authorised officers of the Council shall be permitted to enter the site free of charge during events for inspection purposes.